

NORTH UNION LOCAL BOARD OF EDUCATION
ORGANIZATIONAL, BOARD WORK SESSION AND REGULAR MEETING

January 14, 2023 - 8:00 a.m.

North Union Administrative Offices 12920 State Route 739 Richwood, Ohio 43344

The North Union Local Board of Education met in an organizational, regular and work session on January 14, 2023 at 8:00 a.m. in the North Union Administrative Offices, 12920 State Route 739, Richwood, Ohio 43344.

Members Present: Mr. Brian Davis, Mrs. Shelly Ehret, Mr. Matt Staley, Bradley DeCamp, Mr. Matthew Hall

Nomination of President. Brian Davis

Nominations for President Closed: Moved by Mrs. Ehret and Second by Mr. DeCamp that nominations be closed.

23-01

Davis, Abstain; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Vote on President (members should name the person they are voting for):

23-02

DeCamp (Brian Davis); Ehret (Brian Davis); Hall (Brian Davis); Staley (Brian Davis); Davis, (Abstain). Motion Passed.

Mr. Brian Davis, newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

Nomination for Vice President – Matt Staley

Nominations for Vice President Closed: Moved by Mr. DeCamp and Second by Mrs. Ehret that nominations be closed.

23-03

Ehret, Yes; Hall, Yes; Staley, Abstain; Davis, Yes; DeCamp, Yes. Motion Passed.

Vote on Vice President: (members should name the person they are voting for):

23-04

Hall (Matt Staley); Staley (Abstain); Davis (Matt Staley); DeCamp (Matt Staley); Ehret (Matt Staley). Motion Passed.

Mr. Matt Staley, the new Vice-President is declared.

Board Appointments

1. Appointment of two (2) members of the Board of Education to serve as the 2023 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the Superintendent will be the third member of this committee).

Mrs. Shelly Ehret and Mr. Matt Hall

2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2023 calendar year.

Mr. Bradley DeCamp

3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2023 calendar year.

Mr. Matt Staley

4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2023 calendar year.

Mr. Brian Davis

5. Appointment of an alternate to the OSBA business delegate for the 2023 calendar year.

Mr. Bradley DeCamp

6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2023 calendar year.

7. Appointment of one (1) sexual harassment grievance officer for the 2023 calendar year.

Dr. Thomas Lish-Brown

8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2023 calendar year.

Dr. Thomas Lish-Brown

9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2023 calendar year.

Dr. Thomas Lish-Brown

10. Appointment of two (2) members to serve as a 2023 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

Mr. Brian Davis and Mr. Bradley DeCamp

11. Appointment of one (1) member to serve as Board Parliamentarian.

Mr. Matt Staley

12. Appointment of one (1) member to serve as Union County Tax Incentive Review Council (TIRC) member to review all tax incentives in the Enterprise Zone. (2023 meeting currently scheduled for February 22, 2023 at 8:00 a.m.)

Mr. Rich Baird

Vision and Mission

District Celebrations

- School Board Recognition Month
- UC Talks

Items of Discussion

- A. Affirm date and time of the regular board meeting – Monday, February 20, 2023, 6:30 p.m. at the North Union Board of Education Offices, 12920 State Route 739, Richwood, OH 43344.
- B. Policy Committee Meeting - 5:30 p.m. on February 20, 2023

Reports/New Business

- A. Legislative Report
- B. Tri Rivers Report
- C. Treasurer Report
- Five-year Forecast
 - End of Calendar Year reporting (W-2s, 1099s, ACA)
 - Emergency Levy Renewal - November 2023
 - Rising costs of school buses

Call for Modifications to the Agenda - Mr. Brian Davis, President

As noted. (C-6, C-12, C-13 separate)

Approval of Treasurer/CFO Consent Items: Moved by Mrs. Ehret and seconded by Mr. Hall approve consent items recommended by the Treasurer as listed below:

23-05

Approval of Minutes: Approval of the minutes of the December 19, 2022 regular meeting.

Treasurer's Report: Approval of the Financial Report as presented by the Treasurer/CFO

General Fund Balance:	\$12,928,658.30
Total All Funds:	\$15,340,350.76
December General Funds Expenditures:	\$805,112.15
December General Fund Receipts:	\$1,317,575.05
Total December Receipts:	\$1,125,295.23
Total December Expenditures:	\$1,946,650.21
Petty Cash:	\$25.00
Total December Checks Issued:	\$1,928,432.05

Approval to Remove Competitive Bidding: Approval of WAIVING COMPETITIVE BIDDING BASED ON URGENT NECESSITY AND AUTHORIZING A CONTRACT WITH WAIBEL ENERGY SYSTEMS, INC. FOR THE HVAC CONTROLS IMPROVEMENTS PROJECT.

Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes. Motion Passed.

Approval of Superintendent Consent Items: Moved by Mr. DeCamp and seconded by Mr. Staley to approve consent items

recommended by the Superintendent as listed below:

23-06

Approval of Certified Substitute: Approval of the following certified substitute personnel to be called on an as-needed basis for 2022-2023 school year pending BCI/FBI clearance and proper licensure.

Peg Curts

Approval of Non -Certified Substitute: Approval of the following non certified substitute personnel to be called on an as-needed basis for 2022-2023 school year pending BCI/FBI clearance and proper licensure.

Rebecca Davis - Bus Driver

Approval of Club Sports: Approval of the following as Club Sports for the 2022-2023 school year.

North Union High School Trap Shooting Club
North Union High School Indoor Track Club

Approval of Pupil Activity Contracts: Approval of, having no certified/licensed applicants, one-year limited expiring pupil activity contract for the following non-certificated individual, effective the 2022-2023 school year, pending BCI/FBI clearance and pupil activity licensure.

Cole Krawczyk - HS Indoor Club Track (\$1.00)
Joe Rhea - HS Trap Shooting Club (\$1.00)
Steve Allen- HS Assistant Softball Coach - Step 0
Logan Martino - HS JV Softball Coach - Step 6
Penny Cunningham - HS Assistant Track Coach - Step 7
Haley Spriggs - MS Track Coach - Step 1
Adam Brown - MS Track Coach - Step 0

Approval to Employee Joseph Stinemetz: Approval to employ Joseph Stinemetz on a one-year limited non-certificated expiring contract, step 0, effective January 3, 2023, pending licensure, experience, education verification and BCI/FBI clearance. (*Assignment: HS Sweeper/Cleaner*)

Approval of Volunteers: Approval of the following volunteers effective the 2022-2023 school year, pending BCI/FBI clearance.

Anson Brown - HS Baseball
Katie Beeney -HS Softball
Avery Clark - HS Softball
Brad Cunningham - HS/MS Track
Jerry Sparks - HS/MS Track
Sydney Bacon- HS/MS Track
Terry Setser - Trap Shooting Club
Rick Ross - Trap Shooting Club
Gavin Salyer - Trap Shooting Club
Carmen Shields - Trap Shooting

Approval of Supplemental Contract: Approval of one-year limited expiring supplemental contract for the following certificated individual, effective the 2022-2023 school year, pending BCI/FBI clearance and pupil activity licensure.

Ivan Leavitt - HS Assistant Track Coach, step 0

Approval of Resignation: Approval to accept the resignation of Kaitlyn Lafferty, high school math teacher, effective June 2, 2023.

Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Approval of Graduate: Moved by Mr. Hall and seconded by Mrs. Ehret to approve Owen Davis a graduate of the class of 2023. He has completed all requirements for graduation as of December 21, 2022.

23-07

Decamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Abstain. Motion Passed.

Approval of Consent Items Recommended by the Board of Education: Moved by Mr. DeCamp and seconded by Mrs. Ehret to approve Board action items as listed below:

23-08

Service Fund: Establishment of service fund for 2023 at \$15,000.

Superintendent-Purchasing Agent: Appointment of Superintendent as purchasing agent for the 2023 calendar year.

Authorization of the Treasurer: Authorization of the Treasurer to do the following:

- Pay all bills presented provided funds are available.
- Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
- Make transfers within the general fund accounts for accounting purposes.
- Invest available funds throughout the year.

Attendance of Board, Superintendent, and Treasurer to Meetings: Authorization of the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.

Authorization of the Superintendent: Authorization of the Superintendent to:

- Approve, within appropriations, staff members' attendance at professional meetings and visitations.
- Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a subsequent vote of ratification by the Board.
- Accept on behalf of the Board resignations submitted by employees during times when the Board is not in session, subject to ratification of the Board.

Petty Cash Accounts: Establishment of petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to the Treasurer.

Establish the Regular Meetings: Establishment of the regular meeting dates, times and places of the North Union Board of Education for 2022 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 14, 2023	8:00 a.m.	Organizational/Regular	District Offices
* February 20, 2023	6:30 p.m.	Regular	District Offices
March 20, 2023	6:30 p.m.	Regular	District Offices
April 17, 2023	6:30 p.m.	Regular	District Offices
May 15, 2023	6:30 p.m.	Regular	District Offices
* June 19, 2023	6:30 p.m.	Regular	District Offices
July 17, 2023	6:30 p.m.	Regular	District Offices
August 21, 2023	6:30 p.m.	Regular	High School
September 18, 2023	6:30 p.m.	Regular	Middle School
October 16, 2023	6:30 p.m.	Regular	Elementary School
November 20, 2023	6:30 p.m.	Regular	Tri Rivers CC
December 18, 2023	6:30 p.m.	Regular	District Offices

* February 20 is President's Day (No School for Students) and June 19 is a holiday (No work day for 12 month employees)

Adult Support Groups: Recognition of the North Union Elementary and Middle Schools' PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.

NUEA Continuous Enrollment: Approval of continuous enrollment of members in the North Union Education Association.

Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

Approval of Paid Vacation Days (C-6): Moved by Mr. Staley and seconded by Mr. DeCamp to approve the Superintendent and Treasurer to be paid up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.

23-09

Hall, No; Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, No. Motion Passed.

Union County Chamber of Commerce (C-12): Moved by Mrs. Ehret and seconded by Mr. Staley to authorize participation in the Union County Chamber of Commerce for 2023 at a cost of \$1,000.00.

23-10

Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes. Motion Passed.

Council for Union County Families (C-13): Moved by Mrs. Ehret and seconded by Mr. DeCamp to authorize participation in the Council for Union County Families for 2023 at a cost of \$2,000.00.

23-11

Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Treasurer, Superintendent-Board Representatives-Record Training Requirement: Moved by Mrs. Ehret and seconded by Mr. Hall to appoint Treasurer Scott Maruniak and Superintendent Rich Baird as board member representatives to fulfill HB 9 – Record Training Requirement.

23-12

DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes. Motion Passed.

Executive Session: Moved by Mr. Hall, and seconded by Mr. DeCamp to hold an executive session for the purpose of, **In accordance with ORC 121.22G1** - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual.

23-13

Time in: 9:05 a.m. Time out: 10:22 a.m.

Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

Board Work Session Items:

Discussion Items (Individual BOE member topics)

- Brian Davis
 - Strategic Plan Review
- Matt Staley
 - Business Advisory Council
 - Performing Arts
 - Boy's Soccer Program
 - Administration Continuity Plan
- Shelly Ehret
 - Memorial Ticket Book
 - Fair Booth/Tent
 - Parent contact for student discipline
 - Bus Route Savings
 - Laptop Usage
 - Student Success with more consistent attendance
- Bradley DeCamp
 - Local Business Outreach
 - Sports Betting Concerns/education
 - Vaping Issues/Concerns
- Matthew Hall
 - Mid Year Strategic Review
 - Official naming of Field House
 - New/Additional Pathways
 - Job Description Review

Adjournment: Moved by Mr. Ehret and seconded by Mrs. Ehret to adjourn.

23-14

Time Out: 12:00 p.m.

Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes. Motion Passed.

ATTEST

President

CFO/Treasurer